



CITY FINANCE AND GOVERNANCE COMMITTEE MINUTES

for the meeting

Tuesday, 17 October 2023

in the Colonel Light Room, Adelaide Town Hall

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Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Dr Siebentritt
Councillors Couros, Davis, Elliott, Hou, Martin, Noon and Snape

1 Acknowledgement of Country

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

Apologies:

Councillors Abrahamzadeh and Li.

On Leave:

Councillor Giles.

3 Confirmation of Minutes - 19/9/2023

Moved by Councillor Snape,
Seconded by Councillor Noon -

That the Minutes of the meeting of the City Finance and Governance Committee held on 19 September 2023, be taken as read and be confirmed as an accurate record of proceedings.

Carried unanimously

4 Declaration of Conflict of Interest

Nil

5 Deputations

Nil

6 Workshops

Nil

7 Reports for Recommendation to Council

Councillor Davis entered the Colonel Light Room at 5.38 pm and left at 5.39 pm.

7.1 Implementation Plan for AEDA Reviews

Moved by Deputy Lord Mayor, Councillor Martin,
Seconded by Councillor Noon -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Endorses attachment A, AEDA Review Implementation Plan, as outlined in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the AEDA Review Action Implementation Schedule as provided in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Notes the BDO workshop output document, Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

- Notes the intent to provide implementation update reports to the City Finance and Governance Committee in March 2024 and July 2024.

Discussion ensued, during which:

- With the consent of the mover and seconder the motion was varied to include an additional Part 5 to read as follows:
 - Notes that AEDA be invited to brief the City Finance and Governance Committee on the strategic matters identified in Attachments A & B to Item 7.1 on the agenda for the meeting of the City Finance Governance Committee held on 17 October 2023 and invites Administration to also submit to Committee those items in the AEDA Charter which would benefit from updating or amendment.'
- Councillor Davis re-entered the Colonel Light Room at 5.58 pm.
- Councillor Elliott entered the Colonel Light Room at 6.03 pm.

The motion, as varied, was then put and carried unanimously

7.2 Future Fund and Investment Policy and related policies

Moved by Councillor Davis,
Seconded by Councillor Hou -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

- Notes the Future Fund and Investment Policy, Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
- Notes the Treasury Policy, Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
- Notes the Acquisition & Disposal of Land & Assets Policy, Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

Discussion ensued

CEO Undertaking - Acquisition & Disposal of Land & Assets Policy

In response to a query from Deputy Lord Mayor, Councillor Martin, an undertaking was given that a review of the policy contained in part 3 of the recommendation will be progressed as part of the work on the Strategic Property Action.

The motion was then put and carried unanimously

7.3 Delegation to Award Contract

Moved the Lord Mayor,
Seconded by Councillor Snape -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

- Approves the Award of Contract to the preferred tenderer as identified by the Evaluation Panel for the following services:
 - Adelaide Town Hall Audio Visual Services
- Authorises the Chief Executive Officer or delegate to execute the relevant contract including the approval of any variation (financial and non-financial) to the contract based on the procurement process conducted.

Carried unanimously

7.4 Park Lands Event Site Fees

Moved by Deputy Lord Mayor, Councillor Martin,
Seconded by Councillor Elliott -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Approves a discounted fee model for events occupying a Park Lands location for greater than 28 consecutive days.

Discussion ensued, during which Councillor Davis left the Colonel Light Room at 6.24 pm and re-entered at 6.26 pm.

The motion was then put and carried

7.5 Kadaltilla Strategic Plan Annual Review of Progress

Moved by Councillor Snape,
Seconded by Councillor Elliott -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Notes the progress updates provided for financial year 2022/2023 of the Kadaltilla 2020-2025 Strategic Plan as Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

Carried

7.6 Council Member Complaints Policy

Discussion ensued, during which Councillor Elliott left the Colonel Light Room at 6.38 pm and re-entered at 6.39 pm.

It was then -

Moved by Councillor Davis,
Seconded by the Lord Mayor -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the review of the mandatory Behavioural Management Policy and requests Administration to provide further advice at an upcoming meeting of the City Finance and Governance Committee meeting.

Carried unanimously

7.7 Council Member Behavioural Support Policy and Council Member Staff Interaction Policy

Moved by the Lord Mayor,
Seconded by Councillor Elliott -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Endorses the Council Member Behavioural Support Policy as contained in Attachment A to Item 7.7 on the agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Notes the Council Member Staff Interaction Policy prepared by the Chief Executive Officer as contained in Attachment B to Item 7.7 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Authorises the Chief Executive Officer to make any minor editorial and formatting changes as required to finalise the Council Member Behavioural Support Policy and Council Member Staff Interaction Policy.

Discussion ensued

CEO Undertakings - Council Member Staff Interaction Policy

In response to queries from Deputy Lord Mayor, Councillor Martin, an undertaking was given to review alternative wording for the advice provided to Council Members from staff and to consider rewording staff and council members interactions at events to allow "friendly exchanges".

In response to a query from Councillor Davis, an undertaking was given to review sections 3.3 and 3.5 of the Council Member Staff Interaction Policy to ensure an accurate reflection of the requirements under the relevant sections of the *Local Government Act 1999* (SA).

7.8 Committee Review

Moved by the Lord Mayor,
Seconded by Councillor Snape -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Notes that a review of the current Committee Structure will take place after the finalisation of the Strategic Plan 2024-2028, noting that no changes to the current Committee Structure can take place before 31 January 2024.
2. Notes the proposed changes to the Committee Recommendation Reports from the core committees as outlined in paragraph 7 of the Discussion section of Agenda Item 7.8 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

Discussion ensued, during which:

- Councillor Davis left the Colonel Light Room at 7.10 pm and re-entered at 7.12 pm.
- With two-thirds majority, the City Finance and Governance Committee was adjourned until the adjournment of the Infrastructure and Public Works Committee, at 7.29 pm.
- The City Finance and Governance Committee resumed at 7.31 pm with the following members present:
Dr Siebentritt (Chair) and Councillors Abrahamzadeh, Couros, Davis, Elliott, Giles, Hou, Li, Martin, Noon and Snape.
- Councillor Hou left the Colonel Light Room at 7.32 pm and re-entered at 7.33 pm.
- The Lord Mayor, re-entered the Colonel Light Room at 7.32 pm.
- Councillor Couros left the Colonel Light Room at 7.34 pm and re-entered at 7.36 pm.

The motion was then put and carried

7.9 Draft Strategic Plan 2024-2028 for Consultation

Moved by Councillor Noon,
Seconded by Councillor Elliott -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Endorses the draft Strategic Plan 2024-2028, Attachment A to Item 7.9 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023, for public consultation, commencing 9.00am Friday 27 October to 9.00am Monday 20 November 2023.
2. Notes that the public consultation for the draft Strategic Plan 2024-2028 meets the minimum 21 day public consultation requirements of Section 50 of the *Local Government Act 1999*.

Carried

7.10 City of Adelaide Annual Report 2022/23

Moved by Councillor Noon,
Seconded by Councillor Elliott -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Adopts the draft City of Adelaide Annual Report 2022/23 as provided in Attachment A to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
2. Adopts the Adelaide Central Market Authority Annual Report 2022/23 as provided in Attachment B to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
3. Adopts the draft Adelaide Economic Development Agency Annual Report 2022/23 as provided in

Attachment C to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.

4. Adopts the draft Kadaltilla / Adelaide Park Lands Authority Annual Report 2022/23 as provided in Attachment D to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
5. Adopts the draft Brown Hill and Keswick Creeks Stormwater Board Annual Report 2022/23 as provided in Attachment E to Item 7.10 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023.
6. Notes that the Chief Executive Officer will make any editorial amendments resulting from a recommendation of Council and any formatting changes to the 2022/23 Annual Report.

Discussion ensued

Undertaking – Statistical Information

In response to a query, an undertaking was given that the statistical information in the annual report will be verified in accordance with census data.

The motion was then put and carried

8 Reports for Noting

Nil

9 Exclusion of the Public

In accordance with sections 90(2),(3) and (7) of the *Local Government Act 1999 (SA)* Council considered whether to discuss in confidence the reports contained within section 10 of the Agenda.

9.1 Exclusion for Item 10.1

Moved by the Lord Mayor,
Seconded by Councillor Hou -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Having taken into account the relevant consideration contained in section 90(3) (a) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the City Finance and Governance Committee dated 17 October 2023 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 10.1 [Appointment of the Adelaide Economic Development Agency Board Chairperson] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

Grounds and Basis

This Item contains confidential information that must be considered in confidence in order to protect the personal affairs of the nominee.

Public discussion and disclosure of information in this report prior to a resolution being determined by Council may potentially implicate the nominee's reputation in the business community.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the City Finance and Governance Committee dated 17 October 2023 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 10.1 [Appointment of the Adelaide Economic Development Agency Board Chairperson] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (a) of the Act.

Carried

9.2 Exclusion for Item 10.2

Moved by the Lord Mayor,
Seconded by Councillor Hou –

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Having taken into account the relevant consideration contained in section 90(3) (a) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the City Finance and Governance Committee dated 17 October 2023 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 10.2 [Appointment of Independent Audit and Risk Committee members] listed on the Agenda in a meeting open to the public would on balance be

contrary to the public interest.

Grounds and Basis

This Item contains confidential information that must be considered in confidence in order to protect the personal affairs of the nominee.

Public discussion and disclosure of information in this report prior to a resolution being determined by Council may potentially implicate the nominee's reputation in the business community.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the City Finance and Governance Committee dated 17 October 2023 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 10.2 [Appointment of Independent Audit and Risk Committee members] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (a) of the Act.

Carried

Councillor Davis, Members of the public and Corporation staff present not directly involved with Items 10.1 and 10.2 left the Colonel Light Room at 7.44 pm.

10 Confidential Reports for Recommendation to Council

10.1 Appointment of the Adelaide Economic Development Agency Board Chairperson [S90(3) (a)]

10.2 Appointment of independent Audit and Risk Committee members [S90(3) (a)]

The meeting re-opened to the public at 8.01 pm.

Minute 10.1 - Appointment of the Adelaide Economic Development Agency Board Chairperson

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Confidentiality Order

Authorises that, in accordance with Section 91(7) & (9) of the Local Government Act 1999 (SA) and on the grounds that Item 10.1 [Appointment of the Adelaide Economic Development Agency Board Chairperson] listed on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023 was received, discussed and considered in confidence pursuant to Section 90(3)(a) of the Local Government Act 1999 (SA), this meeting of the Council do order that:

1. The resolution, report, discussion and any other associated information submitted to this meeting in relation to the matter remain confidential and not available for public inspection until 16 December 2023.
2. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report to containing the Item for which the confidentiality order has been revoked.

Minute 10.2 - Appointment of independent Audit and Risk Committee members

Confidentiality Order

Authorises that, in accordance with Section 91(7) & (9) of the *Local Government Act 1999 (SA)* and on the grounds that Item 10.2 [Appointment of Independent Audit and Risk Committee members] listed on the Agenda for the meeting of the City Finance and Governance Committee held on 17 October 2023 was received, discussed and considered in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999 (SA)*, this meeting of the City Finance and Governance Committee do order that:

1. The resolution, report, discussion and any other associated information submitted to this meeting in relation to the matter remain confidential and not available for public inspection until 31 October 2023.
2. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report to containing the Item for which the confidentiality order has been revoked.

Closure

The meeting closed at 8.01 pm

Councillor Dr Siebentritt
City Finance and Governance Committee Chair

Documents Attached:

Nil